

Washington Traffic Records Committee Meeting Minutes 2.14.05

Introductions:

Dan Belles – WSP
Marlene Boisvert – WSP
Dan Davis – WSDOT
Roger Horton – WSDOT
Don Fernandes – DOH
Nadine Jobe – WSDOT
Roger Kraft – FMCSA
Jim Lamunyon – WASPC
Brian Limotti – WSDOT

Liana Liu – FHWA
Randy McKown – AOC
Chris Madill - WTSC
Dirk Marler – AOC
Marcia Marsh – WTSC
Mike Martin – DOL
Phil Salzberg – WTSC
Robert Veliz – WSP
Anna Yamada – WSDOT

PTCR Revision – Dan Davis (handout provided)

Information and Discussion:

Two outstanding challenges exist with the revision of the Police Traffic Collision Report (PTCR) Form. The first challenge is in regard to Ejection Path and the second is boundaries on Indian Reservations and how to capture an incident, and its location on the form.

Discussion Ejection Path: By only capturing data at the time of incident, those who die four days later are not tracked, skewing the data and its use due to information in data collections. Item six on the handout may be stricken from consideration. Marcia and Dan will discuss this item and decide by 18 February if the item should be included or not.

Discussion Indian Reservations (roadway boundaries): Currently, it would be difficult for officers to positively identify if an incident had occurred on a reservation. Reservations have many layers to their roadways i.e., BIA roads, county/city streets, patrolled by both Tribal and BIA Police Officers. Dan has been exploring these issues with the tribes, and feels even an agreement may not secure assistance in this matter due to a dedication to protect information of incidences occurring on reservations. Dan learned of a consultant in Issaquah who is working to capture data to create a database identifying tribal reservations roadways and boundaries. In other words, the consultant is mapping roadways on reservations. This may be a great resource and a way to exclude the item 10 (proposed changes) on the form. If the database via the consultant is accomplished, then we have a mapping system available to the officers providing the data.

Motion: If the two outstanding items (Items 6 and 10) are not to be considered in the PTCR form proposed changes, then we hand over recommended changes to

State Patrol for their review process and implementation. **Motion** provided by Roger Horton, Second provided by Brian Limotti.

Post Motion **Action**: Nadine Jobe asks if the State Patrol opposes recommendations that the information be circulated to this committee.

Electronic Collision Reporting Standards – Brian Limotti (handout provided)

Information and Discussion:

In January, the subcommittee completed a review of the process flow, identifying the underlying business assumptions. They also reviewed the current business edits and rules used by WSDOT's collision record system. Many edits and rules will apply to e-collision and several will need modification in order to correctly work in an electronic environment. We are in collaboration with the states of Kentucky and Indiana regarding modification of business edits. Brian sent Kentucky our business edits and asked for their comments. Indiana sent theirs to us and they are being reviewed. Once reviewed, edits will be provided on website for vendors to use as a resource. The following was identified as an information packet the Subcommittee would produce and make available to interested parties:

1. E-collision business edits and rules
2. E-collision business process flow
3. XML schema for transfer of collision data
4. Collision database structure definitions
5. Identification of common fields that can be shared and used to auto-populate both the e-collision and e-ticket, also which are manually entered and which are captured by bar code
6. List of state contacts for information on the project
7. Future enhancements (GPS for location, digital photos integrated into tickets or collision reports, etc.)

After these items are assembled and presented to the Subcommittee for final review, the Subcommittee's work will be completed, slated for end of March.

Data Collection Software and eTRIP – Dan Belles

Information and Discussion:

Dan reported that good progress is being made. Currently work is focused on a planning document/project charter and the RFP (planned for mid March). An executive summary is in development and planned for presentation through WASPIC, LEIRA, and the Three Flags meeting. Jim Lamunyon recommends a presentation at the WASPC Conference (May) also be considered.

We have good support in Congress and believe reauthorization will support the current set of priorities outlined in TRC's Strategic Plan. Dan suggests we

continue to prepare documents so we are ready when resolution is reached in House/Senate. Smaller cities believe they will have challenges coming up with money to run the electronic citation project. This is being monitored by the eTRIP Subcommittee.

Dirk Marler reported on the legislation process and passed out a copy of Senate Bill Report SB 5627. This Bill addressed the failure to respond to citation and notices of infraction. The concerns voiced about the bill are that signatures are key. Removing signature may remove a useful tool for law enforcement and compromise their ability to confirm a person's identity. His assessment is that requested changes in language requirements do not shift existing practice, or rules. Law enforcement still has safeguards in statute to continue the process of identification of violators. Dirk believes opposition will dissipate, and will be checking in with other stakeholders working hard toward agreement on the bill. Chris Madill thanked the coalition for coming together so quickly, and effectively!

Washington EMS Information System – Don Fernandes (power point presentation)

Information and Discussion:

Don reported on the progress of working to develop a statewide Emergency Medical Services Registry. Below are three aspects of Don's focus:

- 1) Gathering Information, 2) Marketing/Education, 3) Building Coalition
- 1) Gathering Information – needs, concerns, expectations
 - a. Surveyed Electronic Policy
 - b. Surveyed EMS
 - c. Surveyed authorizing legislation and funding
- 2) Marketing/Education – here's what we need, why, and how it helps you
 - a. EMS Agencies - conducted a "road show", DOH meeting with agencies around the state
 - b. EMS Region – attending meetings in 8 regions
 - c. State EMS for Children (Alaska, WA, CA, Guam, Hawaii, and Oregon)
- 3) Building Coalition –
 - a. Fire Chiefs
 - b. Medical Program Director (licensing element)
 - c. EMS and Trauma Steering Committee
 - d. DOH project steering committee

The largest obstacle in this effort is the fact that about 60 % of agencies do not collect data electronically and ask, why change? Don is working with the challenges explaining we want to get a count of not only trucks but parties

providing the EMS services. Don recognized that (with regard to this project) we need their data more than they need to help us.

Don's plans to conduct a nationally sponsored EMS workshop in June to strengthen the coalition and discuss options to facilitate legislation and foster continued support.

A complete power point presentation and further details on this topic are available if requested through Chris Madill.

Vehicle Bar Code – Randy McKown

Information and Discussion:

The Department of Licensing is currently working on providing all licensing agents with capabilities to print bar codes on all Washington State registrations. The TRC is compiling a list of data elements to be included in the bar code. WSDOT came back with 12 elements, six to eight of which need clarification and will be considered as additions to collision data. AOC has also provided a list of the elements needed for the citation. Randy asked the TRC for any additional input regarding which elements to include in the bar code. A pilot will be run in mid March through end of May. It is predicted that in June 2006 all vehicle registration should be obtainable through the bar coding process.

Action: Randy is to send current elements to Marcia Marsh, requesting that she recommend if further elements need to be considered for inclusion on the bar code (from a data collection perspective). Any other items to be considered should be sent to Dan or Randy as soon as possible.

FHWA'S Safety Policy - Liana Lu (Handout provided)

Information and Discussion:

Liana Liu handed out a summary of the conclusions by FHWA's Safety Policy team. The team's charge was to systematically evaluate national safety policy in a number of areas and make recommendations to the leadership where clarifying guidance or revised policy statements are needed. There were a number of recommendations specific to traffic records. These recommendations were very similar to those from the Traffic Records Assessment and the results of NHTSA's IPT Data Report. Chris Madill will review the Final Report and make inclusions for the recommendations in the strategic plan. A copy of the FHWA report can be obtained through Liana Liu.

Traffic Records Projects & the Strategic Plan - Chris Madill (Handout provided)

Information and Discussion:

Chris apprised the committee of the progress toward strategic plan and funding. NHTSA is tightening management control wanting to see 1) specific projects 2) costs 3) Timelines (shown in the document provided, see attachment 1). Of the 10 projects outlined (in the table), Dan Belles suggested we show all projects that are funded partially to show progress. Chris presented a graphical illustration of the current projects contained within the strategic plan (see attachment 2).

Action: Send Traffic Records Project and Initiatives document with minutes.

Next meeting: March 14 at 1:30 – 3:00

Project	Year of Implementation	Project Lead	Project Costs
eTRIP Initiative			
Bar Code Imprinting of Licenses & Registrations	2005,2006	DOL	Partially Funded
In-field Traffic Data Collection Software Application	2005,2006	AOC, WSP	Partially Funded
Electronic Citations Filing Infrastructure at AOC	2005,2006	AOC	
Data Exchange Infrastructure Among Agencies	2005,2006,2007	WIJIB	Partially Funded
Hardware Acquisition & Installation	2005,2006,2007,2008,2009	WSP	
Law Enforcement Software Training & Support	2006,2007,2008,2009,2010	WSP	
Electronic Collisions (CLAS) System Modifications	2006,2007	WSDOT	\$610,000
Driver System Modifications at DOL	2006, 2007	DOL	
Collision Records Retention Schedule System	2006,2007	WSDOT	\$40,000
In-field Graphical Location Reference Tool	2009, 2010	WSDOT	
Washington EMS Information System Project	2005,2006,2007	DOH	\$750,000
Electronic County Location Coding Project	2005,2006	WSDOT	Fully Funded
Collision Image Access Project	2006,2007	WSDOT, WTSC, Local Engineers	
Collision Data Improvement Project	2005,2006	WSDOT	\$440,000 Fully Funded
PTCR Revision (Collision Form) Project	2005,2006	WSDOT	
Modify CLAS System to accommodate new fields	2006	WSDOT	\$155,000
Traffic Records Committee Website	2005,2006	WTSC	\$8,000 Fully Funded
CDAT to Mobility Integrator	2006,2007	WSDOT, CRAB	
WA-Trans Project	2005,2006,2007,2008,2009	WSDOT	\$4,000,000 Partially Funded
Web-based Citizen Collision Reporting	2009,2010	WSDOT	Unknown

